

Farragut Intermediate School PTA Volunteer Sign-Up

Welcome to the 2009-2010 academic year at Farragut Intermediate School. We anticipate a great year at FIS, but we cannot succeed without the help of our PTA volunteers. On the front and back of this sheet is a brief description of the various areas in which the PTA is active. Please complete your contact information below and place a check by all the positions you are interested. Please return the volunteer sheet to your child's classroom teacher by **Friday, August 28th**. Your children, the staff and the PTA thank you!

(**Plan on attending a volunteer meeting in the FIS cafeteria scheduled for **Thursday September 10th at 9am** for more information about the committees.)

Volunteer's Name: _____

Child's Name: _____

Grade: _____

Teacher: _____

Telephone: _____

Email Address: _____

Rose Montgomery , PTA Volunteer Co-Coordinator
montgofg@charter.net
671-4278, home
368-9967, mobile

_____ **Citizenship**
Help organize our participation in the PTA Citizenship contest, community fund drives such as clothing and food drives and other activities that help our students learn how to be good citizens.

_____ **Clinic**
Volunteers are needed to work approximately one shift per month to provide minor first aide and care for sick or injured children. Red Cross training is necessary and will be provided at no cost. A co-chair is also needed for this committee.

_____ **Box Tops/Collections**
Volunteers are needed to assist with the collection, cutting, organizing, and mailing of box tops as well as other collections of recyclables as efforts to raise money for our school.

_____ **Family Fun Night**
This is our PTA's major fundraiser. It happens in February but takes months of planning. We have games, crafts, food and entertainment. We will need many people to make this event happen. We also need a Chair-elect for this committee who will shadow the Chair in order to lead the committee next year.
___ I will work in Games ___ I will work with the Bake Sale ___ I am interested in crafts
___ I will work with Food ___ I will work with Gift Basket Auction ___ I will work wherever needed

_____ **Science Lab**
Direct and assist students with science experiments. Need two parents per classroom. Lab is once every 6-week grading period. Requires 30-minute training and 1 hr. student lesson every 6 weeks. No experience is necessary.

_____ **Junior Achievement** **YES, I am interested in Chairing this committee**
Parents needed to teach five prepared Jr. Achievement lessons to 3rd and 4th graders, which focus on the business and free enterprise system. JA is a great supplement to the Social Studies course at FIS.

_____ **Media Center (Library)**

Assist media center staff with book check out, shelving and other clerical tasks every other week for half a day. Training provided. Circle preferred days and times: AM 8 - 11:30 PM 11:00 - 2:45
MON am / pm TUE am / pm WED am / pm THUR am / pm FRI am / pm
Please indicate 1st, 2nd, and 3rd preference. _____

_____ **Membership**

Volunteers needed to assist membership drive during the morning hours of the first few weeks of school. Duties include collection of money and filling out and distributing PTA membership cards as well as organizing membership incentive prizes.

_____ **Newsletter**

Volunteers needed to help copy, collate and distribute PTA newsletter twice a month in teacher mailboxes.

_____ **Programs**

Help brainstorm and implement programs, such as parenting tips, health issues for children, workshops/forums. This is an exciting area in which to work; you'll be providing a valuable service to our parents. We need 10 – 20 people to make this committee successful!

_____ **Reflections Contest/Safety Poster Contest**

Help ensure smooth handling of the PTA Reflections contest and Safety Poster contest. Gather entries, ensure they adhere to the rules of entering and return entries to students once judging ends. A co-chair is also needed for this committee.

_____ **Room Representative**

Help with classroom parties, field trips, staff appreciation events, and other projects as requested by teacher and the PTA. Fathers and Grandparents also welcome.
Will you be Head Room Representative? Yes No
Will you be Assistant Room Representative? Yes No

_____ **School Coupon Books**

The PTA helps the school with its fundraiser by filling daily coupon book orders, distributing prizes and maintaining monetary records. May volunteer for as few days or as many as possible – a.m. hours.
Circle preferred days Mon Tues Wed Thurs Fri

_____ **School Grounds (Playground & Landscape) YES, I am interested in Chairing this committee**

Help with the planning and maintenance of school grounds and playgrounds.

_____ **Staff Appreciation**

Volunteers will be called upon several times during the year to send in food and non-food items to be served to the staff as well as helping to coordinate our annual Staff Appreciation Luncheon.

_____ **Variety Show**

Assist with this school-wide show held in May '10 full of student performers singing, dancing, performing magic, playing instruments and more! Assist with 3 afternoons of auditions, a dress rehearsal and the big event held during school hours one day.

_____ **PTA Board of Managers** - we have the following Chair positions available on the PTA Board of Managers: Contests, Family Fun Night Chair-Elect, Junior Achievement and Legislative. Clinic Co-Chair, Contests Co-Chair